

Victoria

Checklist 10A (Shed, Verandah & the like)

Site Address: _____

<u>Document</u>	<u>Sent</u>	<u>Initials/Date/Comments</u>
BW & A Application Form	<input type="checkbox"/>
Letter of Appointment	<input type="checkbox"/>
Plans & Site Plan	<input type="checkbox"/>
Specifications (Manufactures Details)	<input type="checkbox"/>
Title and POS, current within 3 months	<input type="checkbox"/>
Cost of Works	<input type="checkbox"/>
Owner Builder Permit (if works greater than \$16,000 Value)	<input type="checkbox"/>
Signed Copy of Domestic Building Works Contract (\$10,000+)	<input type="checkbox"/>
Insurance (if works greater than \$16,000 Value)	<input type="checkbox"/>
Fees	<input type="checkbox"/>

Working Australia wide with offices located in:

Melbourne

Suite 1, Studio 47
91 Moreland Street
Footscray, VIC 3011

Mildura

39 Pine Avenue
Mildura, VIC 3500

Swan Hill

Suite 8/270 Campbell Street
Swan Hill, VIC 3585